

**AGENDA**  
**BOARD OF CONTROL**

***Mayor's Conference Room***  
***MONDAY, August 19, 2019 2:30 PM***

<b>Action</b>	<b>Description</b>	<b>Reference No.</b>
1. Award – Roll-Off Box for Street Sweepings		BC-19-217
2. Amend – Purchase of Sewer & Water Maint Appurtenances		BC-19-218
3. Award – Organic Waste Disposal		BC-19-219
4. Award – Professional Service Hours – Information Systems		BC-19-220
5. Award – Hardware/Software Support for Phone System		BC-19-221
6. Award – Residential Nuisance Abatement @ 1467 Hopkins		BC-19-222
7. Award – Prof Svs Contract - FSA and HSA Administration Svs		BC-19-223
8. Award – GIS-Based Asset Management Software System		BC-19-224

***Next Meeting is TUESDAY,***  
***September 3, 2019; 2:30 PM***

Mayor  
Finance Director  
Law Director  
Public Works Director



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-217

August 19, 2019

Board of Control  
City of Lakewood, Ohio 44107

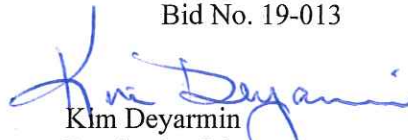
**Subject: Award Contract – Roll off Box for Street Sweepings**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, Division of Wastewater Collection, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to BFI of Ohio, Inc. dba Republic Services of Elyria in an amount not to exceed \$50,000 for Roll-Off Box for Disposal of Street Sweepings and Catch Basin Debris as outlined in Bid No. 19-013. Initial contract effective August 1, 2019 through July 31, 2020 and includes (3) additional one-year renewal options.

BFI of Ohio, Inc. dba Republic Services of Elyria submitted the lowest and best responsive and responsible bid for these services.

Contracting Ordinance	Ordinance 50-18A \$60,000
Contracting Authority	\$60,000 / \$10,000
Funding:	Wastewater Collection Fund
Account Distribution:	510-3070-431-39-03 \$100,000
Account Balance:	\$63,826 / \$13,826
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Contractual Services / Refuse Hauling
Commodity Code:	910-071
Bid Reference:	Bid No. 19-013

  
Kim Deyarmin  
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



# MEMO

**DATE:** 08/14/2019  
**TO:** Kim Deyarmin  
**FROM:** Nicholas Del Vecchio  
**SUBJECT:** Board of Control (BFI of OHIO)

---

I am requesting BOC approval to award a contract to **BFI of Ohio dba Republic Services** in the amount not to exceed \$50,000 for the Roll-off box for STREET SWEEPINGS.

Funds to be paid from WWC Fund account # 510-3070-431.39-10 <sup>03</sup>

Initial contract award is effective 8/1/2019 thru 7/31/2020 and includes (3) additional one-year renewal options against Bid No. 19-013.

Thanks,

Nicholas Del Vecchio

**Roll-Off Box for Street Sweepings (#6441182)****Owner: City of Lakewood****Bid No. 19-013**

07/30/2019 10:00 AM EDT

						Republic Services of Elyria		Rumpke Waste & Recycling	
Section Title	Line Item	Item Code	Item Description	UofM	Qty	Unit Price	Extension	Unit Price	Extension
<b>Roll-off Box Street Sweepings; Year 1</b>							\$40,275.00		\$54,000.00
	1	3.1A	YEAR 1; Cost per Container for Pick-Up and Return	PU	75	\$537.00	\$40,275.00	\$720.00	\$54,000.00
<b>Roll-off Box Street Sweepings; Year 2</b>							\$41,483.25		\$55,890.00
	2	3.1B	YEAR 2; Cost per Container for Pick-Up and Return	PU	75	\$553.11	\$41,483.25	\$745.20	\$55,890.00
<b>Roll-off Box Street Sweepings; Year 3</b>							\$42,750.00		\$57,846.00
	3	3.1C	YEAR 3; Cost per Container for Pick-Up and Return	PU	75	\$570.00	\$42,750.00	\$771.28	\$57,846.00
<b>Roll-off Box Street Sweepings; Year 4</b>							\$46,275.00		\$59,871.00
	4	3.1D	YEAR 4; Cost per Container for Pick-Up and Return	PU	75	\$617.00	\$46,275.00	\$798.28	\$59,871.00
<b>Base Bid Total:</b>							<b>\$170,783.25</b>		<b>\$227,607.00</b>



# NON-COLLUSION AFFIDAVIT

State of Ohio, County of Lorain,

Richard Brogan (the "Affiant"), being first duly sworn

according to law states:

1. Individual Only: That the Affiant is an individual doing business under the name

of \_\_\_\_\_

in the City of \_\_\_\_\_, State of \_\_\_\_\_;

Partnership Only: That the Affiant is the duly authorized representative of a  
partnership doing business under the name of \_\_\_\_\_

in the City of \_\_\_\_\_, State of \_\_\_\_\_;

Corporation Only: That the Affiant is the duly authorized, qualified and acting  
\_\_\_\_\_ General Manager, of \_\_\_\_\_ Browning Ferris Industries of Ohio, Inc.

a corporation organized and existing under the laws of the State of Delaware;  
and, that the Affiant of the partnership or corporation referred to above, as applicable, is  
filing herewith a bid to the City of Lakewood in conformity with the Contract Documents;

2. Corporation Only: Affiant further states that the following is a complete accurate  
list of the officers, directors and attorneys of the corporation:

President Robert Boyer

Vice President Tim M Benter

Secretary Eileen B Schuler

Treasurer Calvin Boyd

Attorneys \_\_\_\_\_

Directors Brian A. Goebel

and, that the following officers are duly authorized to execute contracts on behalf of the  
corporation: Browning Ferris Industries of Ohio, Inc

## BID ACKNOWLEDGEMENT

- NOTE 1. The wording of this Bid Acknowledgement shall be retained throughout, without changes, alterations, or additions except as permitted by the Instructions to Bidders and the Bid Documents. Any change in the wording may cause the bid to be rejected as not complying with the law, however, the City of Lakewood (the "City") reserves the right to waive any informalities or irregularities.
- NOTE 2. Contract Bond shall be provided by awarded bidder for 100% of the contract amount and shall meet Sections 153.54 to 153.571 of the Ohio Revised Code and the Instructions to the Bidders.
- NOTE 3. *Each bid is deemed to be submitted based upon all Specifications, Instructions to Bidders, Bid Acknowledgement, and other Contract Documents, including but not limited to all Addenda. The bidder will be required to comply with all requirements of the Contract Documents, regardless of whether the Bidder had actual knowledge of the requirements and regardless of any statement or omission made by the Bidder, which might indicate a contrary intention.*

The Bidder shall supplement its bid by supplying the following information for use in the preparation of the contract.

BIDDER COMPANY NAME: Browning Ferris Industries of Ohio, Inc.

NAME OF PRESIDENT: Richard Brogan

ADDRESS: 40195 Butternut Ridge Rd Elyria, Ohio 44035

FEDERAL TAX IDENTIFICATION NO.: 74-6186941

CONTRACTOR'S LICENSE NO.: \_\_\_\_\_

TELEPHONE NO.: 440-458-5191; FAX NO.: 440-458-6806

MAILING ADDRESS: 40195 Butternut Ridge Rd Elyria, Ohio 44035

CONTACT PERSON FOR CONTRACT PROCESSING: Gordon Frye

E-MAIL ADDRESS: gfrye@republicservices.com

Aug 15, 2019 12:47:38 PM EDT

File Edit Commands Help

SUPERION  
NavLine

510-3070-431.39-03

Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

Pending by code

Pending by year

Procurement car

Print

Cancel

Exit

Previous acc...

Next account

2018

2020

Account activi...

Account information

Contractual Services / Refuse Hauling

Fiscal year: 2019 Dr

Budget: 100,000.00

Committed: 50,000.00

Balance: 50,000.00

Account Balance by Period

Q 03	March	.00	.00
Q 04	April	14,835.11	14,835.11
Q 05	May	13,377.54	28,212.65
Q 06	June	7,872.48	36,085.13
Q 07	July	.00	36,085.13
Q 08	August	88.74	36,173.87
Q 09	September	.00	36,173.87

Encumbrances

PO #	Vendor	Balance
Q 090582	BROWNING-FERRIS INDUS	13,826.13

Segment/Balance Details

Fund	510	Wastewtr Coll System Fund	Original Budget	100,000.00
Department	30	Public Works	Revised Budget	.00

Project Data

Project Entry Optional

Payment information

Vendor	(* indicates pending)	Total
Q BROWNING-FERRIS INDUSTRIES		36,173.87

Pre Encumbrances

Type	Req/PO	Project	Balance
------	--------	---------	---------





12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-218

August 19, 2019

Board of Control  
City of Lakewood, Ohio 44107


**Subject: Amend Contract – Purchase of Sewer & Water Maintenance Appurtenances**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works; Division of Water Distribution, and the attached letter of recommendation, I am submitting for your consideration this request to amend a contract with **Core & Main** in the amount of **\$30,000** for the purchase **Sewer & Water Maintenance Appurtenances**. Contract effective **March 1, 2019 through February 28, 2020** and includes (2) additional one-year renewal options. Contract award to **Core & Main** now totals **\$70,000**.

Core & Main submitted the sole bid for the purchase of Sewer & Water Maint. Appurtenances against Bid No. 19-005.

Contracting Authority:	Ordinance 50-18 \$100,000
Contracting Balance:	\$30,000 / \$0
Funding:	<b>Enterprise Fund</b>
Account Distribution:	501-3062-431-46-08 \$80,000
Account Balance:	\$8,000 / (\$22,000)
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Repair and Maint Supplies / Utility Maintenance
Commodity Code:	890-000
Bid Reference:	Bid No. 19-005

  
Kim Deyarmin  
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Acting Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



# MEMO

**DATE: 08/08/2019**

**TO: Kim Smith**

**FROM: Nicholas Del Vecchio**

**SUBJECT: Board of Control (Water Maintenance supplies and appurtenances.)**

---

I am requesting BOC approval to increase current PO#90554 Line 1 for the Purchase of Sewer & Water Maintenance Appurtenances in the amount of \$30,000. Contract award with Core & Main for Sewer & Water Maintenance Appurtenances now totals \$70,000.

The increase is needed due to recent EPA regulation changes. Funds are available in account #501-3062-431.46-08

Thanks,  
Nicholas Del Vecchio





12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-123

April 15, 2019

Board of Control  
City of Lakewood, Ohio 44107

**Subject: Award Contract – Purchase of Sewer & Water Maintenance Appurtenances**

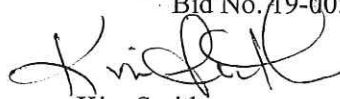
Dear Members of the Board:


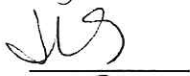

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works; Division of Water Distribution, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract with Core & Main in an amount not to exceed \$40,000 to purchase Sewer & Water Maintenance Appurtenances. Contract effective March 1, 2019 through February 28, 2020 and includes (2) additional one-year renewal options.

Core & Main submitted the sole bid for the purchase of Sewer & Water Maint. Appurtenances against Bid No. 19-005.

Contracting Authority:	Ordinance 50-18 \$100,000
Contracting Balance:	\$70,000 / \$30,000
Funding:	Enterprise Fund
Account Distribution:	501-3062-431-46-03 \$0
	501-3062-431-46-08 \$80,000
Account Balance:	\$44,655 / \$4,655
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Repair and Maint Supplies / Utility Maintenance
Commodity Code:	890-000
Bid Reference:	Bid No. 19-005

*Original Award*

  
Kim Smith  
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works		_____	4-15-19
Kevin M. Butler, Acting Director of Law		_____	4/15/19
Jennifer Pae, Director of Finance		_____	4/15/19
Michael P. Summers, Mayor	_____	_____	_____



Aug 15, 2019 1:13:31 PM EDT

File Edit Commands Help

Printscreen RION

501-3062-431.46-08

Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

Pending by code

Pending by year

Procurement car

Print

Cancel

Exit

Previous acc...

Next account

2018

2020

Account activi...

Pending trans...

Images

Budget alloca...

Account information

Q Repair Parts & Supplies / Utility Maintenance

Fiscal year: 2019

Budget: 80,000.00

Committed: 72,000.00

Q Balance: 8,000.00

Project Data

Project Entry Optional

Account Balance by Period

Q 04 April 6,402.23 6,402.23

Q 05 May 10,682.17 17,084.40

Q 06 June 4,769.46 21,873.86

Q 07 July .00 21,873.86

Q 08 August 5,401.84 27,275.70

Q 09 September .00 27,275.70

Q 10 October .00 27,275.70

Payment information

Vendor (\* indicates pending)

Q CORE & MAIN 26,677.26

Q CLASS C SOLUTIONS GROUP 598.44

Encumbrances

PO # Vendor Balance

Q 090400 AAA GAS & WELDING SUP .00

Q 090408 CLASS C SOLUTIONS GRO 1,401.56

Q 090554 CORE & MAIN 43,322.74

Pre Encumbrances

Type Req/PO Project Balance

Segment/Balance Details

Fund 501 Water Fund Original Budget 80,000.00

Department 30 Public Works Revised Budget .00

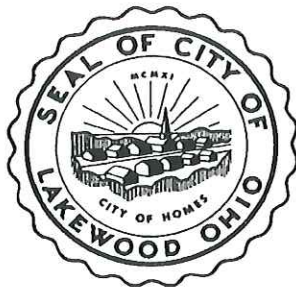
Division 62 Water Distribution Current expenditures 5,401.84

Activity basic 43 Streets and Highways YTD expenditures 21,873.86

Sub activity 1 Public Works Enterprise Unposted expenditures .00

Element 46 Repair Parts & Supplies Encumbrances 44,724.30

Object 08 Utility Maintenance Unposted encumbrances .00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-219

August 19, 2019

Board of Control  
City of Lakewood, Ohio 44107

**Subject: Award Contract – Disposal of Organic Waste Materials**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works; Division of Streets, and the attached letter of recommendation, I am submitting for your consideration this request to award a requirement contract with **Pete & Pete Container Service** in the amount of **\$30,000** to provide **Organic Waste Disposal Services**. Initial contract effective September 1, 2019 through August 31, 2020 and includes (2) additional one-year renewal options. Note: it will cost the city in excess of \$90,000 to remove all Organic Waste in 2019; we will request City Council approve an increase in Contracting Authority after their summer recess.

Pete & Pete Container Service submitted the lowest and best responsive and responsible bid for the services outlined in Bid No. 19-014.

Contracting Authority:	Ordinance 50-18A \$30,000
Contracting Balance:	\$30,000 / \$0
Funding:	<b>Waste Water Treatment Fund</b>
Account Distribution:	511-3072-432-39-03 \$165,000
Account Balance:	\$25,237 / (\$4,763)
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Contractual Service – Refuse Hauling
Commodity Code:	968-071
Bid Reference:	Bid No. 19-014

Kim Deyarmin  
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
<b>Joseph J. Beno PE,</b> <b>Director of Public Works</b>	_____	_____	_____
<b>Kevin M. Butler,</b> <b>Director of Law</b>	_____	_____	_____
<b>Jennifer Pae,</b> <b>Director of Finance</b>	_____	_____	_____
<b>Michael P. Summers,</b> <b>Mayor</b>	_____	_____	_____





---

# MEMORANDUM

---

**DATE:** August 13, 2019  
**TO:** Kim Smith, Purchasing  
**FROM:** Chris Perry – Project Manager, Arborist  
**RE:** Organic Waste Disposal, Bid No. 19-014  
**CC:** Joe Beno, Director, Department of Public Works

This is a letter of recommendation to award the 2019 Organic Waste Disposal Contract (Bid No. 19-014) to Pete & Pete Container Service. This contract is for the removal of the annual fall leaf collection material from the City of Lakewood stockpiles site near the Lakewood Animal Shelter.

All materials will be hauled to a facility to be recycled and processed into usable landscape products such as mulch, humus or soil grades.

Per the bid specifications, contractor will be required to remove the stockpiled leaf material beginning in mid-to-late November and collect the leaf material that is accumulated by city collection crews through the end of the City of Lakewood's annual leaf collection season. The requirement of leaf hauling beginning during the actual leaf season is to keep the leaf collection pile volume to a manageable level within the space restrictions now in place due to the HRT plant construction nearby. All leaf material will need to be removed from the site prior to December 31<sup>st</sup>.

Pete & Pete Container Service meets the responsive bidder and responsible bidder evaluation criteria and their bid amount was the most cost-effective. The base bid submitted by Pete & Pete Container Service is set forth below:

<b>YEAR 1; Cost per Cubic Yard with City Equipment &amp; Personnel</b>	<b>CY</b>	<b>7000</b>	<b>\$14.00 per CY</b>	<b>\$98,000.00</b>
<b>YEAR 2; Cost per Cubic Yard with City Equipment &amp; Personnel</b>	<b>CY</b>	<b>7000</b>	<b>\$14.28 per CY</b>	<b>\$99,960.00</b>
<b>YEAR 3; Cost per Cubic Yard with City Equipment &amp; Personnel</b>	<b>CY</b>	<b>7000</b>	<b>\$14.57 per CY</b>	<b>\$101,990.00</b>

**Estimated amount of material to be hauled per day – 320 cubic yards.**

I recommend contracting with Pete & Pete Container Service for this contract.

Last year we had 6,160 cubic yards hauled off. We estimate that there will be a maximum of 7,000 cubic yards of leaf material accumulated at the end of the annual fall leaf collection program.

Even though this is the low bid, the cost is substantially higher than past years as we saved a lot on not having the cost include the tipping fee/disposal fee when Madden Bros. did this service for us. They did not have to pay it as they took the material to their own facility to compost. They did bid on this as they informed me that they are at capacity as to what they can store and process for a couple years.

Per the bid, Pete & Pete will have to pay a disposal/dump fee to take the material to the Boyas Excavation yard and they charge \$10 per cubic yard to dump leaf material; so the bid of \$14 per cubic yard is higher than Madden charged to cover that cost in prior years – which was \$3.25 per cubic yard last year.

Total leaf removal cost estimate is \$98,000 (\$14.00 x 7,000 cubic yards). Funds will come from the Sewers Contractual Service/Refuse Hauling Acct#: 511-3072-432-39-03.

Respectfully,

Chris Perry  
Street and Forestry Division Manager, Arborist



**Organic Waste Disposal (#6453558)****Owner: Lakewood OH, City of****Bid No. 19-014****08/08/2019 10:00 AM EDT**

Line Item	Item Code	Item Description	UofM	Quantity	Pete & Pete Container Service		ProSupply, Inc.	
					Unit Price	Extension	Unit Price	Extension
						\$0.00		\$140,000.00
1	3.1A	YEAR 1; Cost per Cubic Yard WITHOUT City Equipment &	CY	7000	\$0.00	\$0.00	\$20.00	\$140,000.00
						\$0.00		\$147,000.00
2	3.1B	YEAR 2; Cost per Cubic Yard WITHOUT City Equipment & Personnel	CY	7000	\$0.00	\$0.00	\$21.00	\$147,000.00
						\$0.00		\$154,000.00
3	3.1C	YEAR 3; Cost per Cubic Yard WITHOUT City Equipment & Personnel	CY	7000	\$0.00	\$0.00	\$22.00	\$154,000.00
						\$98,000.00		\$119,000.00
4	3.1D	YEAR 1; Cost per Cubic Yard with City Equipment & Personnel	CY	7000	\$14.00	\$98,000.00	\$17.00	\$119,000.00
						\$99,960.00		\$126,000.00
5	3.1E	YEAR 2; Cost per Cubic Yard with City Equipment & Personnel	CY	7000	\$14.28	\$99,960.00	\$18.00	\$126,000.00
						\$101,990.00		\$133,000.00
6	3.1F	YEAR 3; Cost per Cubic Yard with City Equipment & Personnel	CY	7000	\$14.57	\$101,990.00	\$19.00	\$133,000.00

**NON-COLLUSION AFFIDAVIT**

State of Ohio, County of Cuyahoga,  
Pete Ristagno (the "Affiant"), being first duly sworn

according to law states:

1. Individual Only: That the Affiant is an individual doing business under the name  
of \_\_\_\_\_

In the City of \_\_\_\_\_, State of \_\_\_\_\_;

Partnership Only: That the Affiant is the duly authorized representative of a  
partnership doing business under the name of \_\_\_\_\_

in the City of \_\_\_\_\_, State of \_\_\_\_\_;

Corporation Only: That the Affiant is the duly authorized, qualified and acting  
Vice President of Pete and Pete Container

a corporation organized and existing under the laws of the State of \_\_\_\_\_;  
and, that the Affiant of the partnership or corporation referred to above, as applicable, is  
filing herewith a bid to the City of Lakewood in conformity with the Contract Documents;

2. Corporation Only: Affiant further states that the following is a complete accurate  
list of the officers, directors and attorneys of the corporation:

President Susanne Ristagno

Vice President Pete Ristagno Jr.

Secretary Pete Ristagno Sr.

Treasurer Lisa Ristagno

Attorneys \_\_\_\_\_

Directors \_\_\_\_\_

and, that the following officers are duly authorized to execute contracts on behalf of the  
corporation: Pete and Pete Container Service

Aug 15, 2019 1:18:53 PM EDT

File Edit Commands Help

Print screen

Navigation

511-3072-432.39.03

Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

Pending by code

Pending by year

Procurement car

Print

Cancel

Exit

Previous acc...

Next account

2018

2020

Account activi...

Pending trans...

Images

Budget alloca...

Account information

Contractual Services / Refuse Hauling

Fiscal year: 2019 Dr

Budget: 165,000.00

Committed: 139,762.50

Balance: 25,237.50

Project Data

Project Entry Optional

Account Balance by Period

Q 02 February	33,427.78	53,190.28
Q 03 March	10,201.68	63,391.96
Q 04 April	7,959.04	71,351.00
Q 05 May	5,796.69	77,147.69
Q 06 June	786.20	77,933.89
Q 07 July	4,527.43	82,461.32
Q 08 August	.00	82,461.32

Payment information

Vendor	(* indicates pending)	Total
Q BROWNING-FERRIS INDUSTRIES		3,378.60
Q MADDEN BROTHERS, INC.		19,762.50
Q AGRI-SLUDGE, INC.		17,055.15
Q QUASAR ENERGY GROUP		42,267.07

Encumbrances

PO #	Vendor	Balance
Q 090256	MADDEN BROTHERS, INC.	.00
Q 090312	BROWNING-FERRIS INDUS	7,623.40
Q 090341	AGRI-SLUDGE, INC.	29,944.85
Q 090342	QUASAR ENERGY GROUP	19,732.93

Pre Encumbrances

Type	Req/PO	Project	Balance
------	--------	---------	---------

Segment/Balance Details

Fund	511	Wastewater Treatment Fund	Original Budget	165,000.00
Department	30	Public Works	Revised Budget	.00
Division	72	Wastewater Improv	Current expenditures	.00
Activity basic	43	Streets and Highways	YTD expenditures	82,461.32
Sub activity	2	Public Works Enterprise	Unposted expenditures	.00
Element	39	Contractual Services	Encumbrances	57,301.18
Object	03	Refuse Hauling	Unposted encumbrances	.00





12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-220

August 19, 2019


Board of Control  
City of Lakewood, Ohio 44107

**Subject: Award Contract – Professional Service Hours – Information Systems**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Finance; Division of Information Systems, and the attached letter of recommendation, I am submitting for your consideration this request to award a requirement contract to **UCG Technologies** in an amount not to exceed **\$12,000** to provide Professional Service Hours to provide technical assistance and consulting services with the city's IBM System i-servers and to prepare for an upgrade to the Naviline system.

Contracting Authority:	Ordinance 50-18A \$100,000
Contracting Balance:	\$37,480 / \$25,480
Funding:	General Fund
Account Distribution:	101-5050-412-30-10 \$70,000
Account Balance:	\$10,652 / (\$1,348)
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Support Services
Commodity Code:	920-047
Bid Reference:	RFP

  
Kim Deyarmin  
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jenn Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



# Memo

**To:** Kim Smith, Purchasing Manager  
**From:** Michael Coletta, Information Technology Manager  
**CC:** Jennifer Pae, Finance Director  
Keith Schuster, Assistant Finance Director  
**Date:** 8/12/2019  
**Re:** UCG Technologies Professional Service Hours

---

I recommend that the City of Lakewood purchase professional service hours from UCG Technologies in order to assist the Division of Information Technology with technical assistance and consulting services with our IBM System i servers. The bulk of the hours will be used to prepare for an upgrade to the Naviline system. The cost for a block of 25 hours is \$4,375.

While the \$4,375 amount does not rise to needing Board of Control approval, earlier this year in January, we purchased an online backup service from the same company called Vault400 in the amount of \$6,022. Therefore, this proposed expenditure would take the annual total expenditure with UCG Technologies to \$10,397.

I respectfully request that the Board of Control approve the requested block of 25 hours with UCG Technologies. The dollars to cover a not to exceed amount of \$4,375 reside in account 101-5050-412.39-10. The quote for the block of hours is attached.



**UCG Technologies**

7100 E Pleasant Valley Road  
Suite 250  
Independence, OH 44131  
(216) 520-1333  
(800) 211-8798



# Proposal

Date	Proposal #
8/9/2019	2390

Name / Address
City of Lakewood Finance Dept. - Attn: A/P 12650 Detroit Avenue Lakewood, OH 44107

		Terms	PO Number
		Net 15	
Description	Qty	Rate	Total
Rob Wise Block of 25 Hours @ 175	1	4,375.00	4,375.00
		<b>Subtotal</b>	\$4,375.00
		<b>Sales Tax (0.0%)</b>	\$0.00
		<b>Total</b>	\$4,375.00

Signature \_\_\_\_\_ Date \_\_\_\_\_

Aug 15, 2019 1:36:28 PM EDT

File Edit Commands Help

Print screen RION

101-5050-412.30-10

Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

Pending by code

Pending by year

Procurement car

Print

Cancel

Exit

Previous acc...

Next account

2018

2020

Account activi...

Pending trans...

Images

Budget alloca...

Account information

Professional Services / Other

Fiscal year: 2019 Dr

Budget: 70,000.00

Committed: 63,847.80

Balance: 6,152.20

Project Data

Project Entry Optional

Q 093006 Windows Convers .00

Q 123012 SharePoint .00

Account Balance by Period

Q 05 May	.00	50,737.80
Q 06 June	.00	50,737.80
Q 07 July	.00	50,737.80
Q 08 August	8,610.00	59,347.80
Q 09 September	.00	59,347.80
Q 10 October	.00	59,347.80
Q 11 November	.00	59,347.80

Payment information

Vendor (\* indicates pending)

Q BPI INFORMATION SYSTEMS, INC. 8,610.00

Q ZETRON, INC. 210.00

Q FIREHOUSE SERVICES & CONSULTAN 1,920.00

Q ONLINE SOLUTIONS, LLC 38,000.00

Q UCG TECHNOLOGIES 872.30

Encumbrances

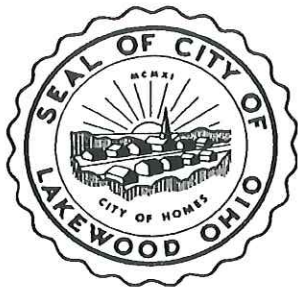
PO #	Vendor	Balance
Q 090427	UCG TECHNOLOGIES	.00
Q 090472	ZETRON, INC.	.00
Q 090566	ONLINE SOLUTIONS, LLC	.00
Q 090570	FIREHOUSE SERVICES &	.00
Q 090703	LOGMEIN	4,500.00
Q 090749	BPI INFORMATION SYSTE	.00

Pre Encumbrances

Type	Req/PO	Project	Balance
------	--------	---------	---------

Segment/Balance Details

Fund	101	General Fund	Original Budget	70,000.00
Department	50	Finance	Revised Budget	.00
Division	50	Information Systems	Current expenditures	8,610.00
Activity basic	41	General Government	YTD expenditures	50,737.80
Sub activity	2	General Government	Unposted expenditures	.00
Element	30	Professional Services	Encumbrances	4,500.00
Object	10	Other	Unposted encumbrances	.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-221

August 19, 2019

Board of Control  
City of Lakewood, Ohio 44107

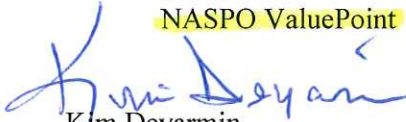
**Subject: Award Contract – Hardware/Software Support for ShoreTel Phone System – Information Systems**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Finance; Division of Information Systems, and the attached letter of recommendation, I am submitting for your consideration this request to award a requirement contract to **Business Communications Specialists** in the amount of **\$62,397** to provide hardware replacement for critical phone system components and the ability to call technical support as needed over the next five years.

Hardware/Software Support for ShoreTel Phone System will be purchased through NASPO ValuePoint Master Agreement AR627 as authorized by Lakewood Codified Ordinances §111.04, allowing the City to purchase from agencies without the necessity of bidding.

Contracting Authority:	Ordinance 50-18A \$95,000
Contracting Balance:	\$95,000 / \$32,603
Funding:	<b>General Fund</b>
Account Distribution:	101-5050-412-52-07 \$691,000
Account Balance:	\$116,606 / \$54,209
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Service Agreements
Commodity Code:	725-046
Bid Reference:	<b>NASPO ValuePoint</b>

  
Kim Deyarmin  
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jenn Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____





# Memo

**To:** Kim Smith, Purchasing Manager  
**From:** Michael Coletta, Information Technology Manager  
**CC:** Jennifer Pae, Finance Director  
Keith Schuster, Assistant Finance Director  
**Date:** 8/12/2019  
**Re:** 5-Year Hardware and Software Support for ShoreTel Phone System

---

I recommend that the City of Lakewood purchase a 5-Year hardware and software support renewal for our ShoreTel phone system. This support provides hardware replacement for critical phone system components and provides us the ability to call for technical support. The reseller, Business Communications Specialists, is the same company who sold us the phone system back in 2014. The total cost is \$62,397. This reflects a 15% markdown from msrp and is per the NASPO ValuePoint contract (Master Agreement No: AR627). ShoreTel was bought out by Mitel a few years ago so the NASPO ValuePoint contract and web page references both ShoreTel and Mitel.

I respectfully request that the Board of Control approve this purchase with Business Communications Specialists. The dollars to cover this expenditure reside in account 101-5050-412.52-07. The quote is attached.



BUSINESS  
COMMUNICATION  
SPECIALISTS

162 Main Street, Wadsworth, OH 44281  
P: 330.335.7276 • F: 330.335.7275  
www.bcsip.com

QUOTE

Number AAAQ11679-01

Date Aug 6, 2019

**Sold To**

**City of Lakewood**  
Mike Coletta  
12650 Detroit Avenue  
Lakewood, OH 44107-2871  
United States

**Phone** 216-529-6666  
**Fax**

**Ship To**

**City of Lakewood**  
Mike Coletta  
12650 Detroit Avenue  
Lakewood, OH 44107-2871  
United States

**Phone** 216-529-6666  
**Fax**

**Your Sales Rep**

*Doug Demiter*  
  
330-335-7276  
doug@bcsip.com

Qty	Description	Unit Price	Ext. Price
<b>Enterprise Support Renewal Options Includes Hardware &amp; Software (No Phones)</b>			
1	ShoreCare Enterprise Support Renewal - 1 Year No Phones Includes System Monitoring *If the signed quote and downpayment are not received by the expiration date, a ShoreTel mandated 20% reinstatement fee will be added to any option selected* (Optional)	\$14,637.00	
1	Save 10% - ShoreCare Enterprise Support Renewal - 3 Year No Phones Includes System Monitoring (Optional)	\$39,596.00	
1	Save 15% - ShoreCare Enterprise Support Renewal - 5 Year No Phones Includes System Monitoring	\$62,397.00	\$62,397.00

**NOTE: \*\*\* Support Expires on 12/09/19\*\*\***

This quote has been created based on the facts as Business Communication Specialists knows them regarding the environment being quoted at the time of the quote. The Client agrees to be responsible for the cost of any additional hardware, software, licenses and labor that are a result of a client change request to this quote.

*Due to the rapidly changing nature of the computer and IT industry, quotes are guaranteed for 15 days.*

*See Standard Terms and Conditions for Payment Terms*

*Signature of Acceptance*

*Print Name:* \_\_\_\_\_

*Date:* \_\_\_\_\_

*Signature:* \_\_\_\_\_

Signatory has authority to execute the contract and hereby acknowledges and agrees that the terms and conditions contained within this Quote and Standard Terms and Conditions provided herewith, shall apply to all Customer-executed PO's. The parties agree that facsimile signatures shall be as effective as originals.

<b>SubTotal</b>	\$62,397.00
<b>Tax</b>	\$0.00
<b>Shipping</b>	\$0.00
<b>Total</b>	<b>\$62,397.00</b>



[Portfolios](#) > [Data Communications Products & Services](#) > Mitel Networks, Inc.

# Mitel Networks, Inc.

**Expiration**

05/31/2020

**Inception**

06/01/2014

[Download Model PA](#)**Contact Information**

Name: Johan Aasheim

Phone: (408) 962-2766

Email: [Johan.Aasheim@mitel.com](mailto:Johan.Aasheim@mitel.com)

Website:

[www.shoretel.com/solutions/naspo-valuepoint](http://www.shoretel.com/solutions/naspo-valuepoint)**Description**Data Communications Products  
& Services**State Participating Addenda**

State of Arkansas  
 State of California  
 State of Florida  
 State of Hawaii  
 State of Iowa  
 State of Kansas  
 State of Louisiana  
 State of Missouri  
 State of Montana  
 State of Nevada  
 State of New Jersey  
 State of Oklahoma  
 State of South Dakota  
 State of Utah  
 State of Washington

**Documents**[ShoreTel Master Agreement](#)[Mitel Price File](#)[ShoreTel Model PA](#)[ShoreTel Inc Proposal](#)[ShoreTel Amendment 1 - Name  
change to Mitel Networks Inc  
1-2018](#)[Mitel Amendment 1 - 2-2019](#)[Mitel - Reseller Listing 6-20-2019](#)[MNI \\_Reseller Request Form](#)[\(29Jul19\)](#)

*Statewide Participating Addenda generally applies to all eligible entities within that state. Please review the Participating Addenda for eligibility details. For local government Participating Addendums please contact the E&O team at [info@naspovaluepoint.org](mailto:info@naspovaluepoint.org).*

Aug 15, 2019 2:09:23 PM EDT

File Edit Commands Help

Print screen RION: NavOne

101-5050-412 52-07

Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

Pending by code

Pending by year

Procurement car

Account information

Q Service Agreements / Computer

Fiscal year: 2019

Budget: 691,000.00

Committed: 671,293.73

Q Balance: 19,706.27

Project Data

Project Entry Optional

Q 103002 Code Enforcemen

Q 123012 SharePoint

Q 163011 Fiber Network C

Account Balance by Period

Q 02 February	20,330.76	190,689.10
Q 03 March	8,778.67	199,467.77
Q 04 April	109,182.37	308,650.14
Q 05 May	12,815.50	321,465.64
Q 06 June	246,904.47	568,370.11
Q 07 July	6,023.24	574,393.35
Q 08 August	.00	574,393.35

Payment information

Vendor (\* indicates pending)

Q SHAMROCK COMPANIES, INC

Q CDW GOVERNMENT, INC.

Q ESRI, INC.

Q OHIO STATE UNIVERSITY

Q MCPC, INC.

Q WEBQA, INC.

Q CONTINENTAL BROADBAND

Encumbrances

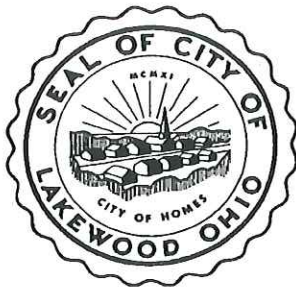
PO #	Vendor	Balance
Q 090384	MCPC, INC.	.00
Q 090385	ONLINE SOLUTIONS, LLC	.00
Q 090386	GRANICUS, INC.	.00
Q 090387	SUPERION, LLC	.00
Q 090388	RIGHT STUFF SOFTWARE	.00
Q 090424	CDW GOVERNMENT, INC.	.00
Q 090425	CDW GOVERNMENT, INC.	.00

Pre Encumbrances

Type	Req/PO	Project	Balance
RQ	0000031219		62,397.00
RQ	0000031691		14,464.20

Segment/Balance Details

Fund	101	General Fund	Original Budget	691,000.00
Department	50	Finance	Revised Budget	.00
Division	50	Information Systems	Current expenditures	.00
Activity basic	41	General Government	YTD expenditures	574,393.35
Sub activity	2	General Government	Unposted expenditures	.00
Element	52	Service Agreements	Encumbrances	20,039.18
Object	07	Computer	Unposted encumbrances	.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-222

August 19, 2019

Board of Control  
City of Lakewood, Ohio 44107

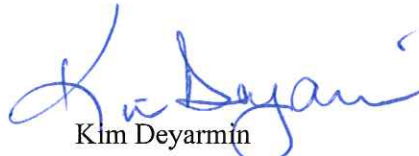
**Subject: Amend Contract – Nuisance Abatement Repairs at 1467 Hopkins Ave.**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Planning and Development, Division of Community Development, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to **A Reliable Construction Co.** in an amount not to exceed **\$20,010** for porch repair and full roof replacement of privately-owned single-family residence at 1467 Hopkins Ave.

A Reliable Construction Co. submitted the best response to an RFP issued for these services.

Contracting Authority:	Ordinance 51-18 \$4,400,000
Contracting Balance	\$4,158,277 / \$4,138,267
Funding:	CDBG Fund
Account Distribution:	240-7084-461-39-10 Project #192400 \$20,010
Account Balance:	\$20,010 / \$0.00
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Commodity:	913-092
Object Code:	1467 Hopkins
Bid Reference:	RFP

  
Kim Deyarmin  
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jenn Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____







DEPARTMENT OF PLANNING & DEVELOPMENT  
Division Of Community Development

**Date** August 6, 2019  
**To** Board of Control/Kim Deyarmin  
**From** Michelle Nocht, City Planner  
**Project** Nuisance Abatement Repairs – 1467 Hopkins Avenue  
**Project Number** 192400  
**Account Number** 240-7084-461-39-10 (CDBG Nuisance Demolition)  
**Amount** \$20,010 [\$13,646 Base Bid + \$6,364 Contingency]  
**BOC Meeting Date** August 12, 2019

The Division of Community Development requests Board of Control approval in the amount of **\$20,010** to retain **A Reliable Construction Company** for the porch repair and full roof replacement of the privately-owned single-family structure located at 1467 Hopkins. The owner is deceased and the land bank is in the process of clearing the title and transferring to the City of Lakewood's land bank, a process which may take another 12-18 months. The amount requested includes the contractor's base bid (\$13,646) plus a \$5,000 contingency in the event a complete tear-off of the roof reveals gap sheeting or rotten wood, plus a 10% contingency (\$1,364) in the event the porch repair reveals rotten wood.

The scope of work includes obtaining all required city permits and registrations; removal and disposal of all materials being replaced and construction and materials to meet the minimum standards outlined in the DCD Master Bid Specification manual.

Bids Submitted		
Contractor	Scope of Work	Bid
Reliable Construction	Porch repair, siding repair, new roof	\$13,646
C.B. Mullins	Porch repair, siding repair, new roof	\$16,350
First Choice Roofing	New roof(only roof)	\$7,393

Site Images  
1467 Hopkins Avenue

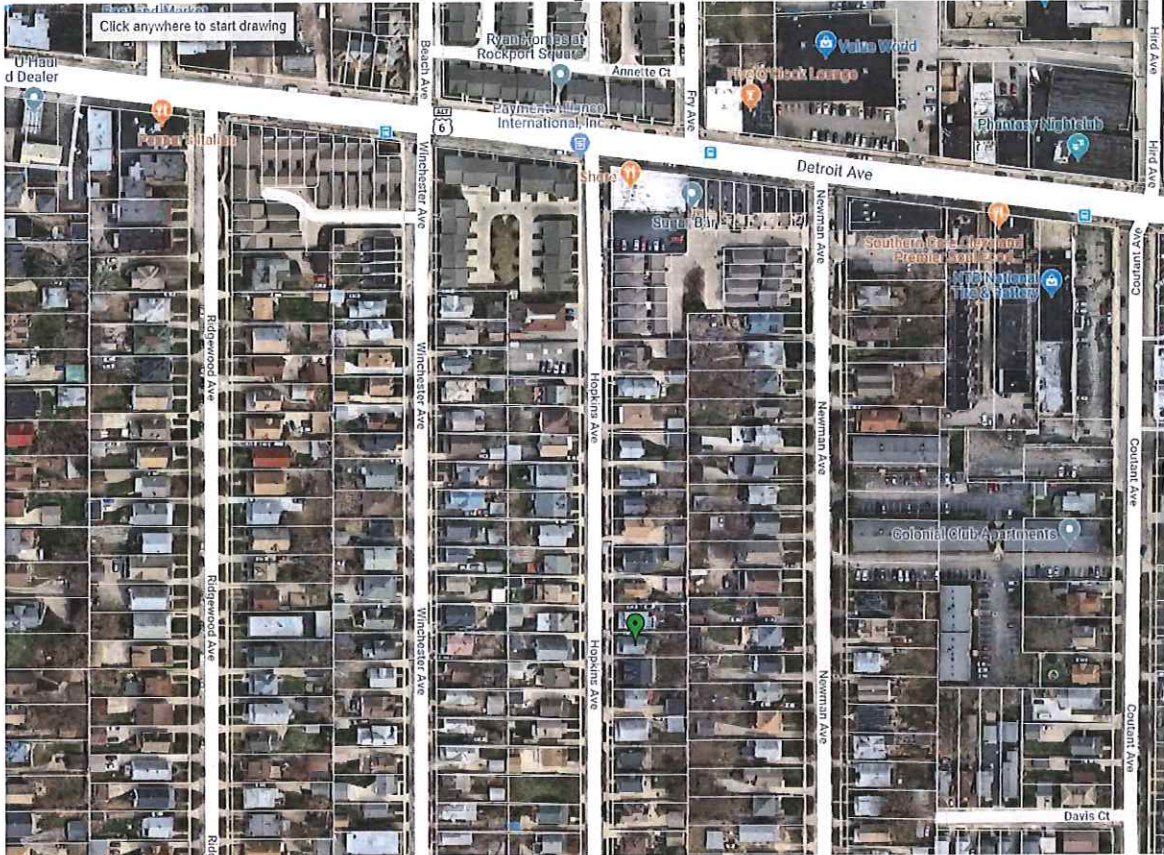








Site Map  
1467 Hopkins Ave





Aug 15, 2019 4:49:35 PM EDT

File Edit Commands Help

Print screen RION

Project 192400-NAP

☒ Account types
 ☒ Assets
 ☒ Expenditures
 ☒ Liabilities
 ☒ Revenues
 ☒ Encumbrances
 ☒ Miscellaneous info
 ☒ Pending transactio
 ☒ Pre-encumbrances
 ☒ Project detail balan

Project Information

Description: NAP: 1467 Hopkins  
 Status: Active  
 Estimate: 20,010.00  
 Type: GR Grant  
 Sub type: CD CDBG Grant Fund Projects  
 Start/stop dates: 1/01/2019 -  
 1st month of FY: 00  
 Source of funds:

Project Code

There are no user defined code fields for this project

Project Year-to-Date

FY: 2019	Balance	20,010.00
Budget:		20,010.00
Actual:		.00
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

Project Life-to-Date

FY(s): 0000 - 9999	Balance	20,010.00
Budget:		20,010.00
Actual:		.00
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

Print

Cancel

Exit

Next project

Previous proj...

2018

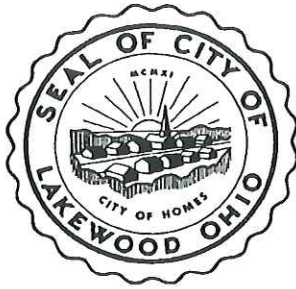
2020

Project activit...

Change balan...

Account Number	Description	Budget	Actual
240-7084-461.39-10	Contractual Services / Other	20,010.00	





12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-223

August 19, 2019

Board of Control  
City of Lakewood, Ohio 44107

**Subject: Award Contract – Professional Services Contract – Re: FSA and HSA Services**

Dear Members of the Committee:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Human Resources, and the attached letter of recommendation, I am submitting for your consideration this request to award a Professional Services Contract to Basic NEO in an amount not to exceed \$8,000 to provide administrative services for the city's FSA (Flexible Spending Account) and HSA (Health Savings Account) for fiscal year 2019. Contract will automatically renew, unless terminated by the city or Basic NEO.

Basic NEO was chosen to perform these Professional Services based on their submitted proposal.

Contracting Authority:	Ordinance 50-18A \$300,000
Contracting Balance:	\$56,100 / \$48,100
Funding:	Hospitalization Fund
Account Distribution:	600-5099-419-30-02 \$85,000
Account Balance:	\$12,300 / \$4,300
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Account Description	Consulting Svs
Commodity Code:	918-006

  
Kim Deyarmin  
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____





12650 DETROIT AVENUE • 44107 • 216/529-6613 • FAX 216/529-5669  
Website: [www.onelakewood.com](http://www.onelakewood.com)

**Jean M. Yousefi, SPHR**  
**Director of Human Resources**

Board of Control,

Please consider this request to award a contract to Basic NEO for FSA (Flexible Spending Account) and HSA (Health Savings Account) administration for the 2019 calendar year.

FSA Administration will be billed at \$526.50 per month and HSA Administration will be billed at \$204.00 quarterly. For a total cost of under \$8000.00. The rates may vary slightly based on participation in the plans.

Sincerely,

*Jean M. Yousefi*

**Jean M. Yousefi**  
**Director of Human Resources**

Aug 15, 2019 4:33:43 PM EDT

File Edit Commands Help

Print screen RION

600-5099-419 30-02

Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

Pending by code

Pending by year

Procurement car

Print

Cancel

Exit

Previous acc...

Next account

2018

2020

Account activi...

Pending trans...

Images

Budget alloca...

Account information

Q Professional Services / Management Consulting

Fiscal year: 2019 Dr

Budget: 85,000.00

Committed: 72,700.00

Q Balance: 12,300.00

Project Data

Project Entry Optional

Account Balance by Period

Q 02 February 10,222.50 13,263.55

Q 03 March 14,746.88 28,010.43

Q 04 April 1,673.55 29,683.98

Q 05 May 3,812.50 33,496.48

Q 06 June 10,312.50 43,808.98

Q 07 July 12,599.55 56,408.53

Q 08 August .00 56,408.53

Encumbrances

Q PO # Vendor Balance

Q 090330 BASIC NEO 6,060.62

Q 090331 BASIC NEO 1,060.00

Q 090332 BASIC NEO 1,506.85

Q 090333 CENTER FOR FAMILIES & 1,164.00

Q 090340 WILLIS TOWERS WATSON 6,500.00

Payment information

Vendor (\* indicates pending) Total

Q CENTER FOR FAMILIES & CHILDREN 10,836.00

Q WILLIS TOWERS WATSON MIDWEST, 32,500.00

Q BASIC NEO 9,133.15

Pre Encumbrances

Type Req/PO Project Balance

Segment/Balance Details

Fund 600 Hospitalization Fund Original Budget 85,000.00

Department 50 Finance Revised Budget .00

Division 99 General Administration Current expenditures .00

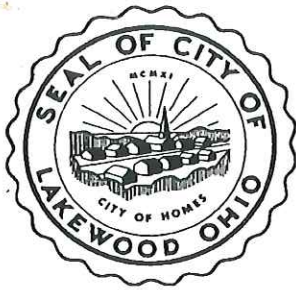
Activity basic 41 General Government YTD expenditures 56,408.53

Sub activity 9 General Government Unposted expenditures .00

Element 30 Professional Services Encumbrances 16,291.47

Object 02 Management Consulting Unposted encumbrances .00





12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-224

August 19, 2019

Board of Control  
City of Lakewood, Ohio 44107

**Subject: Award Contract – GIS-Based Asset Management Software System**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to Central Square Technologies in an amount not to exceed \$115,000 for the purchase and implementation of a Geographic Information System (GIS) Based Asset Management Software System by CentralSquare's Asset Management (powered by Lucity) for use by our Dept of Public Works.

Central Square Technologies (Lucity) submitted the best responsive and responsible proposal for the GIS Asset Management Software System as outlined in RFP No. 19-004.

Contracting Authority:	Ordinance 59-18 \$4,600,000
Contracting Balance:	\$1,058,972 / \$943,372
Funding:	Enterprise Funds
Account Distribution:	510-3070-431-86-12 Project 193024 \$57,500 501-3062-431-86-12 Project 193024 \$57,500
Account Balance:	\$115,000 / \$0.00
Contract Approved by Law:	Yes ____ / No ____ / PO ____ / c/c ____
Object Code:	GIS Asset Mgmt Software
Commodity Code:	208-000
Bid Reference:	RFP No. 19-004

Kim Deyarmin  
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



P#193024

---

## MEMORANDUM

---

**DATE:** August 12, 2019  
**TO:** Kim Smith  
**FROM:** Joe Beno  
**RE:** Lucy – Asset Management Software

---

I am recommending a contract award to Lucy for the software and implementation of a public work asset management system. This project will initially begin with Water and Sewer items and will expand to other divisions in the near future. This proposal was submitted for RFP 19-004.

Seven total companies submitted proposals:

- Lucy
- Asset Works
- Cartegraph
- Cityworks
- Dude Solutions
- PSD
- Sedaru

A group of public works managers reviewed the proposals, created a short list, and participated in live demonstrations from the short-listed companies. Lucy was determined to be the best fit for our department.

Total request for the order is \$115,600 (\$30,000 software license, \$14,500 hosting service, \$70,600 implementation estimate) for the first phase of the Water and Sewer portion. Only about 75% of this amount will be paid out in 2019. This will be paid for out of account numbers 510-3070-431-86-12 and 501-3062-431-86-12.

A second request for other divisions is expected to happen in 2020.



25 April 2019

Joe Beno, Public Works Director  
City of Lakewood  
Division of Purchasing  
12650 Detroit Avenue  
Lakewood, OH 44107

Re: RFP# 19-004 via QuestCDN – GIS-Based Asset Management Software System

To Mr. Beno:

The City of Lakewood Public Works serves the critical function of maintaining the City's infrastructure including Sewer, Water, Facilities, Parks, Streets, Forestry, and Refuse. Your operations rely on the efficient and effective maintenance and management of City facilities and equipment, and CentralSquare's Asset Management (powered by Lucity) solution is designed to be implemented and configured to support the Public Works department's ultimate goal of streamlining operations in order to focus on proactive maintenance and capital planning.

The City of Lakewood's primary goal for the implementation of a GIS-based asset management system is an easy-to-use software solution which is highly compatible with the City's existing GIS systems, and to realize this goal you expect a web-based solution that is accessible to professionals in the field and the office. In support of this objective, CentralSquare will execute an iterative implementation plan which will take into account existing GIS data and other software integrations, workflows, and best practices, resulting in a solution that is configured to suit your existing needs. Following their Asset Management go-live, many of our clients find they can streamline their operations, transitioning from responding to reactionary work orders to proactively maintaining their public works infrastructure. We believe the LucityAM solution will assist the City of Lakewood in meeting your operational goals, allowing you to focus on capital planning for proactive infrastructure maintenance.

If you have any questions regarding our enclosed proposal or would like to set up an in-person demonstration, Andrea Fowles will be your primary point of contact during the contract phase. She can be reached by phone at (913) 732-5806 or by email at [andrea.fowles@centralsquare.com](mailto:andrea.fowles@centralsquare.com). CentralSquare is looking forward to demonstrating to the City how taking advantage of a comprehensive asset management solution can streamline operations, manage resources, and improve solution adaptation across the organization.

Sincerely,  
Lucity Inc., a CentralSquare Technologies LLC Company

A handwritten signature in black ink, appearing to read "Lisa Neumann".

Lisa Neumann – Controller, CentralSquare Technologies LLC  
Cc: Don Pinkston – Vice President, Business Development



## PHASE 1 – Water, Sewer, Storm (Year 1)

## Software License Fees

Products	Named Users	Annual User Fee	Total Annual Cost
Work	Site	\$30,000.00	\$30,000.00
Assets			
Mobile			
GIS Desktop			
GIS Web			
API			
Citizen Portal			
Annual Software Cost			\$30,000.00
Hosting Fee (50 users)	N/A		\$14,500.00
TOTAL COST YEAR 1			\$44,500.00

## Implementation Fees

PHASE 1 WATER, SEWER & STORM ASSET MANAGEMENT SOFTWARE IMPLEMENTATION							
Work Plan Task	Effort				Cost		
	On-site		Remote	Total	Labor	Expenses	Total
	Trips	Hours	Hours	Hours			
1 PROJECT MANAGEMENT	0	0	82	82	\$ 12,300.00	\$ -	\$ 12,300.00
1.A INITIATION	0	0	2	2	\$ 300.00	\$ -	\$ 300.00
1.B PROGRESS	0	0	80	80	\$ 12,000.00	\$ -	\$ 12,000.00
2 INSTALLATION & KICKOFF	1	24	20	44	\$ 8,760.00	\$ 2,150.00	\$ 10,910.00
2.A INSTALLATION/CLOUD SETUP	0	0	12	12	\$ 2,160.00	\$ -	\$ 2,160.00
2.B KICKOFF MEETING/DISCOVERY	1	24	8	32	\$ 6,600.00	\$ 2,150.00	\$ 8,750.00
3 SYSTEM CONFIGURATION	2	32	100	132	\$ 22,200.00	\$ 2,500.00	\$ 24,700.00
3.B FUNCTIONAL GROUPS	2	32	60	92	\$ 16,200.00	\$ 2,500.00	\$ 18,700.00
3.C GIS CONFIGURATION	0	0	40	40	\$ 6,000.00	\$ -	\$ 6,000.00
4 DATA MIGRATION	0	0	0	0	\$ -	\$ -	\$ -
4.A TBD	0	0	0	0	\$ -	\$ -	\$ -
5 INTEGRATION	0	0	0	0	\$ -	\$ -	\$ -
5.A TBD	0	0	0	0	\$ -	\$ -	\$ -
6 TESTING	0	0	30	30	\$ 4,500.00	\$ -	\$ 4,500.00
7 TRAINING	3	48	24	72	\$ 14,400.00	\$ 3,750.00	\$ 18,150.00
7.A ADMINISTRATION	1	16	8	24	\$ 4,800.00	\$ 1,250.00	\$ 6,050.00
7.B PRODUCTION	2	32	16	48	\$ 9,600.00	\$ 2,500.00	\$ 12,100.00
TOTALS	6	104	256	360	\$ 62,160.00	\$ 8,400.00	\$ 70,560.00

## PHASE 2 – Streets, Forestry, Parks, &amp; Solid Waste (Year 2+)

## Software License Fees

Products	Named Users	Annual User Fee	Total Annual Cost
Work	Site	\$40,000.00	\$40,000.00
Assets			
Mobile			
GIS Desktop			
GIS Web			
API			
Citizen Portal			
Annual Software Cost			\$40,000.00
Hosting Fee (150 users)	N/A		\$23,500.00
TOTAL ANNUAL COST YEAR 2+			\$63,500.00

## Implementation Fees

PHASE 2 STREET, FORESTRY, PARKS & SOLID WASTE ASSET MANAGEMENT SOFTWARE IMPLEMENTATION							
Work Plan Task	Effort				Cost		
	On-site		Remote	Total	Labor	Expenses	Total
	Trips	Hours	Hours	Hours			
1 PROJECT MANAGEMENT	0	0	58	58	\$ 8,700.00	\$ -	\$ 8,700.00
1.A INITIATION	0	0	2	2	\$ 300.00	\$ -	\$ 300.00
1.B PROGRESS	0	0	56	56	\$ 8,400.00	\$ -	\$ 8,400.00
2 INSTALLATION & KICKOFF	1	24	8	32	\$ 6,600.00	\$ 2,150.00	\$ 8,750.00
2.A INSTALLATION/CLOUD SETUP	0	0	0	0	\$ -	\$ -	\$ -
2.B KICKOFF MEETING/DISCOVERY	1	24	8	32	\$ 6,600.00	\$ 2,150.00	\$ 8,750.00
3 SYSTEM CONFIGURATION	2	32	90	122	\$ 20,700.00	\$ 2,500.00	\$ 23,200.00
3.B FUNCTIONAL GROUPS	2	32	60	92	\$ 16,200.00	\$ 2,500.00	\$ 18,700.00
3.C GIS CONFIGURATION	0	0	30	30	\$ 4,500.00	\$ -	\$ 4,500.00
4 DATA MIGRATION	0	0	0	0	\$ -	\$ -	\$ -
4.A TBD	0	0	0	0	\$ -	\$ -	\$ -
5 INTEGRATION	0	0	0	0	\$ -	\$ -	\$ -
5.A TBD	0	0	0	0	\$ -	\$ -	\$ -
6 TESTING	0	0	20	20	\$ 3,000.00	\$ -	\$ 3,000.00
7 TRAINING	3	48	24	72	\$ 14,400.00	\$ 3,750.00	\$ 18,150.00
7.A ADMINISTRATION	1	16	8	24	\$ 4,800.00	\$ 1,250.00	\$ 6,050.00
7.B PRODUCTION	2	32	16	48	\$ 9,600.00	\$ 2,500.00	\$ 12,100.00
TOTALS	6	104	200	304	\$ 53,400.00	\$ 8,400.00	\$ 61,800.00



## Implementation Timeline

An undertaking of this magnitude requires product-specific expertise and resources to deliver a total system. CentralSquare partners with you to determine the best possible phasing approach.

We recommend implementation be carried out in two phases:

Project Task	Month								
	1	2	3	4	5	6	7	8	9
<b>PHASE 1 - WATER, SEWER &amp; STORM</b>									
PROJECT MANAGEMENT									
INSTALL / BUSINESS PROCESS / CONFIG									
INITIATION									
INSTALLATION/CLOUD SETUP									
KICKOFF MEETING/DISCOVERY									
FUNCTIONAL GROUPS									
GIS INTEGRATION									
DATA LOADING / CONVERSION									
INTEGRATION									
TESTING									
TRAINING									
ADMINISTRATION									
PRODUCTION									
<b>PHASE 2 - STREET, FORESTERY, PARKS &amp; SOLID WASTE</b>									
PROJECT MANAGEMENT									
BUSINESS PROCESS / CONFIG									
KICKOFF/DISCOVERY									
FUNCTIONAL GROUPS									
GIS INTEGRATION									
DATA LOADING / CONVERSION									
INTEGRATION									
TESTING									
TRAINING									
ADMINISTRATION									
PRODUCTION									



Aug 16, 2019 10:19:29 AM EDT  
File Edit Commands Help

Print screen - RION

510-3070-431.86-12  
☒ Account miscellaneous  
☒ Budget miscellaneous  
☒ Encumbrances  
☒ Pre-encumbrances  
☒ Transactions  
☒ Detail by date  
☒ Detail by code  
☒ Detail by year & p  
☒ Pending by date  
☒ Pending by code  
☒ Pending by year  
☒ Procurement car

Print  
Cancel  
Exit  
Previous acc...  
Next account  
2018  
2020  
Account activi...  
Pending trans...  
Images  
Budget alloca...

**Account information**  
 Machinery and Equipment / Operating Equipment  
 Fiscal year: 2019 Dr  
 Budget: 205,000.00  
 Committed: 55,458.00  
 Balance: 149,542.00

**Account Balance by Period:**

Period/Month	Actuals	Cumulative Totals
01 January	.00	.00
02 February	.00	.00
03 March	.00	.00
04 April	.00	.00
05 May	.00	.00

**Encumbrances**

PO #	Vendor	Balance
090550	MURPHY TRACTOR & EQUI	.00

**Segment/Balance Details**

Fund	Department	Division	Activity basic	Sub activity	Element	Object
510	30	70	43	1	86	12
Wastewtr Coll System Fund						
Public Works						
Wastewtr Collection Crew						
Streets and Highways						
Public Works Enterprise						
Machinery and Equipment						
Operating Equipment						

**Project Data**  
 Project Entry: Optional  
 046212 Camera w/Latera .00  
 067001 Metering of CSO .00  
 073080 65HP Concrete S .00  
 083047 Backhoe Loader .00  
 095004 Snow Plow Insta .00  
 113020 GIS - ERSI Syst .00  
 116004 MUG Roof & Gutt .00

**Payment information:**  
 Vendor: (\* indicates pending)  
 MURPHY TRACTOR & EQUIPMENT CO. 55,458.00

**Pre Encumbrances**

Type	Req/PO	Project	Balance
------	--------	---------	---------

**Original Budget:** 205,000.00  
**Revised Budget:** .00  
**Current expenditures:** .00  
**YTD expenditures:** 55,458.00  
**Unposted expenditures:** .00  
**Encumbrances:** .00  
**Unposted encumbrances:** .00

Aug 16, 2019 10:19:46 AM EDT  
File Edit Commands Help

Print screen - RION

501-3062-431.86-12  
☒ Account miscellaneous  
☒ Budget miscellaneous  
☒ Encumbrances  
☒ Pre-encumbrances  
☒ Transactions  
☒ Detail by date  
☒ Detail by code  
☒ Detail by year & p  
☒ Pending by date  
☒ Pending by code  
☒ Pending by year  
☒ Procurement car

Print  
Cancel  
Exit  
Previous acc...  
Next account  
2018  
2020  
Account activi...  
Pending trans...  
Images  
Budget alloca...

**Account information**  
 Machinery and Equipment / Operating Equipment  
 Fiscal year: 2019 Dr  
 Budget: 244,000.00  
 Committed: 98,568.14  
 Balance: 145,431.86

**Account Balance by Period:**

Period/Month	Actuals	Cumulative Totals
01 January	.00	.00
02 February	.00	.00
03 March	.00	.00
04 April	.00	.00
05 May	.00	.00

**Encumbrances**

PO #	Vendor	Balance
090550	MURPHY TRACTOR & EQUI	.00
090714	MIDDLETOWN FORD, INC.	42,785.14
090720	ZIEBART - RHINO LININ	325.00

**Segment/Balance Details**

Fund	Department	Division	Activity basic	Sub activity	Element	Object
501	30	62	43	1	86	12
Water Fund						
Public Works						
Water Distribution						
Streets and Highways						
Public Works Enterprise						
Machinery and Equipment						
Operating Equipment						

**Project Data**  
 Project Entry: Optional  
 026208 Pressure Monito .00  
 073080 65HP Concrete S .00  
 095004 Snow Plow Insta .00  
 113007 Water Dump Tand .00  
 113018 Compressor .00  
 113020 GIS - ERSI Syst .00  
 116004 MUG Roof & Gutt .00

**Payment information:**  
 Vendor: (\* indicates pending)  
 MURPHY TRACTOR & EQUIPMENT CO. 55,458.00

**Pre Encumbrances**

Type	Req/PO	Project	Balance
------	--------	---------	---------

**Original Budget:** 244,000.00  
**Revised Budget:** .00  
**Current expenditures:** .00  
**YTD expenditures:** 55,458.00  
**Unposted expenditures:** .00  
**Encumbrances:** 43,110.14  
**Unposted encumbrances:** .00



ORDINANCE NO: 50-18A

BY: Anderson, Bullock, George, Litten,  
O'Leary, O'Malley, Rader

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least two thirds of the members of Council, or otherwise to take effect and be in force at the earliest period allowed by law, amending Ordinance 50-18 adopted December 17, 2018, authorizing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to enter into contracts for professional services, and to advertise for bids and enter into contracts for the purchase of repair maintenance and operating supplies, services and equipment as authorized by the 2019 Appropriation Ordinance and the Administrative Code of the City of Lakewood with the lowest and best bidder or bidders or as otherwise provided by law.

WHEREAS, this Council desires to provide the authorization to the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to enter into contracts for professional services, and to advertise for bids and enter into contracts for the purchase of repair maintenance and operating supplies, services and equipment as authorized by the 2019 Appropriation Ordinance and the Administrative Code of the City of Lakewood with the lowest and best bidder or bidders or as otherwise provided by law; and

WHEREAS, as set forth in Section 2.12 of the Third Amended Charter of the City of Lakewood, this Council by a vote of at least two thirds of its members determines that this ordinance is an emergency measure and that it shall take effect immediately, and that it is necessary for the immediate preservation of the public property, health, and safety and to provide for the usual daily operation of municipal departments in that delay could impair the City's ability to provide necessary services in a timely manner for fiscal year 2019, now, therefore,

BE IT ORDAINED BY THE CITY OF LAKEWOOD, STATE OF OHIO

Section 1. Section 1 of Ordinance 50-18, adopted December 17, 2018, currently reading as follows:

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager be and are hereby authorized and directed to enter into a contract or contracts for supplies, services and equipment with the lowest and best bidder or bidders or as otherwise provided by law, as follows:

Professional services contracts included in the 2019 Budget are as follows:

- |                                       |         |
|---------------------------------------|---------|
| 1) Legal Services.....                | 250,000 |
| 2) Recodification of Ordinances ..... | 12,500  |

3) Financial Audit.....	75,000
4) Hospitalization and Health Care Benefit Consulting Services.....	40,000
5) Consultant for Workers Compensation.....	30,000
6) Risk Management Consulting Services.....	15,000
7) Healthcare, Physicals, Drug & Alcohol Testing.....	25,000
8) Employee Assistance Program.....	15,000
9) Supervisor / Manager / Employee Training.....	125,000
10) Exams for Classified Positions.....	75,000
11) Housing and Building Plans Examinations.....	75,000
12) Lakewood Jail Medical Services.....	80,000
13) Band Concerts.....	25,000
14) Municipal Engineering Consultant.....	80,000
15) Debt Issuance Costs.....	250,000
16) Integrated Wet Weather Plan Professional Services.....	1,100,000
17) Administrative Professional Services.....	300,000
18) Professional Services related to Lakewood Hospital.....	300,000
Sub-Total.....	\$2,872,500

Services contracts included in the 2019 Budget are as follows:

1) Government Agreements (WEB).....	115,000
2) Government Agreements (Bd of Ed/Police; Roadport TIF).....	800,000
3) Financial Institution Service Charges.....	60,000
4) Electronic Payment Services.....	275,000
5) Property & Liability Insurance Contracts.....	500,000
6) Workers' Comp Stop Loss Insurance.....	95,000
7) Life Insurance.....	20,000
8) Hospitalization and Health Care Benefit Services.....	8,500,000
9) Medical Claims Billing Service.....	100,000
10) Sentenced Prisoners Full Jail Service.....	200,000
11) Home Delivered Meals.....	47,500
12) Distribution System Leak Survey.....	25,000
13) Disposal of Screenings and Grit (WWTP).....	15,000
14) Excavation Spoils Removal.....	100,000
15) Roll of Box for Street Sweeping.....	60,000
16) Solid Waste Disposal Site.....	900,000
17) Organic Waste Disposal.....	30,000
18) Waste Collections - Condominiums.....	110,000
19) Biosolids Disposal.....	110,000
20) Roll-Off Box for Construction Debris.....	75,000
21) Site to Receive & Process Yard Waste.....	50,000
22) Lab Analysis Service.....	25,000
23) Citywide Computer Hdwre Op. Sys., & Software Maint Contracts.....	575,000
24) Communications Services.....	100,000

25) Water Meter Program Maintenance.....	25,000
26) Telephone Service.....	95,000
27) Cellular Phone Service.....	250,000
28) HVAC Maintenance.....	125,000
29) Elevator Maintenance.....	25,000
30) Fire Alarm Maintenance.....	50,000
31) Copier Maintenance Service.....	25,000
32) Postage, Mailing Services, Equipment Lease/Maintenance.....	260,000
33) Rental and Laundry of Uniforms.....	45,000
34) Advertising.....	30,000
35) Printing Services.....	165,000
36) CRIS/LEADS Fees.....	20,000
37) Parking Citation Billing Service.....	50,000
38) Fireworks Display.....	35,000
39) Transportation Services.....	100,000
40) Lakewood Hospital Demolition, Hazmat Abatement & Site Prep.....	500,000
Sub-Total.....	\$14,687,500

Materials, supplies, and equipment authorized for purchase under the 2019 Budget are as follows:

1) Sand and Aggregate.....	45,000
2) Concrete Supplies.....	60,000
3) Asphalt Materials.....	50,000
4) Asphalt Cold Patch.....	25,000
5) Crack Sealant.....	40,000
6) Road Salt (Sodium Chloride).....	300,000
7) Fire Hydrants, Sewer and Water Appurtenances.....	100,000
8) Water Meter Supplies & Materials.....	40,000
9) Sign Shop-Supplies, Blanks & Reflective Material.....	195,000
10) Polymer Flocculants.....	30,000
11) Wastewater Treatment Chemicals.....	150,000
12) Tires and Road Service.....	95,000
13) Automotive Repairs, Parts and Supplies.....	625,000
14) Oil and Lubricants.....	40,000
15) Fuel (Gasoline and Diesel).....	500,000
16) Purchase Uniforms and Gear - Public Works.....	25,000
17) Electrical Supplies.....	50,000
18) Hardware Supplies.....	45,000
19) Janitorial Supplies.....	50,000
20) Landscape Materials.....	40,000
21) Lumber Supplies.....	100,000
22) Plumbing Supplies.....	45,000
23) Pool Supplies - Chemicals.....	45,000



24) Small Tools and Equipment.....	130,000
25) Prisoner Food Supplies.....	35,000
26) Purchase Uniforms & Gear - Safety Forces.....	75,000
27) Ammunition.....	30,000
28) Office Supplies.....	40,000
29) Computer Supplies.....	10,000
30) Computer Software.....	45,000
31) Communications Equipment.....	100,000
32) Paper Supplies.....	15,000
33) Lease Copier Equipment.....	35,000
34) Subscriptions/Publications.....	30,000
35) Reforestation.....	250,000
36) Police Operating Equipment.....	150,000
37) Fire/EMS Operating Equipment.....	150,000
38) Waste Water Treatment Plant Operating Equipment.....	150,000
39) Fitness Equipment/Devices.....	10,000
Sub-Total.....	\$3,950,000
Total.....	\$21,510,000

Shall be and is hereby amended to read:

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager be and are hereby authorized and directed to enter into a contract or contracts for supplies, services and equipment with the lowest and best bidder or bidders or as otherwise provided by law, as follows:

Professional services contracts included in the 2019 Budget are as follows:

1) Legal Services.....	250,000
2) Recodification of Ordinances.....	12,500
3) Financial Audit.....	75,000
4) Hospitalization and Health Care Benefit Consulting Services.....	40,000
5) Consultant for Workers Compensation.....	30,000
6) Risk Management Consulting Services.....	15,000
7) Healthcare, Physicals, Drug & Alcohol Testing.....	25,000
8) Employee Assistance Program.....	15,000
9) Supervisor / Manager / Employee Training.....	205,000
10) Exams for Classified Positions.....	75,000
11) Housing and Building Plans Examinations.....	75,000
12) Lakewood Jail Medical Services.....	80,000
13) Band Concerts.....	25,000
14) Municipal Engineering Consultant.....	80,000
15) Debt Issuance Costs.....	250,000

16) Integrated Wet Weather Plan Professional Services.....	1,100,000
17) Administrative Professional Services.....	300,000
18) Professional Services related to Lakewood Hospital.....	300,000
Sub-Total.....	\$2,952,500

Services contracts included in the 2019 Budget are as follows:

1) Government Agreements (WEB).....	115,000
2) Government Agreements (64 of Ed/Pool; Rockport TIF).....	800,000
3) Financial Institution Service Charges.....	60,000
4) Electronic Payment Services.....	275,000
5) Property & Liability Insurance Contracts.....	500,000
6) Workers' Comp Stop Loss Insurance.....	95,000
8) Life Insurance.....	20,000
8) Hospitalization and Health Care Benefit Services.....	8,500,000
9) Medical Claims Billing Service.....	100,000
10) Sentenced Prisoners Full Jail Service.....	200,000
12) Home Delivered Meals.....	47,500
12) Distribution System Leak Survey.....	25,000
13) Disposal of Screenings and Grit (WWTP).....	15,000
14) Excavation Spoils Removal.....	100,000
15) Roll of Box for Street Sweeping.....	60,000
16) Solid Waste Disposal Site.....	900,000
17) Organic Waste Disposal.....	30,000
18) Waste Collections - Condominiums.....	110,000
19) Biosolids Disposal.....	110,000
20) Roll-Off Box for Construction Debris.....	75,000
21) Site to Receive & Process Yard Waste.....	50,000
22) Lab Analysis Service.....	25,000
23) Citywide Computer Hdw. Op. Sys., & Software Maint Contracts.....	575,000
24) Communications Services.....	100,000
25) Water Meter Program Maintenance.....	25,000
26) Telephone Service.....	95,000
27) Cellular Phone Service.....	250,000
28) HVAC Maintenance.....	125,000
29) Elevator Maintenance.....	25,000
30) Fire Alarm Maintenance.....	50,000
31) Copier Maintenance Service.....	25,000
32) Postage, Mailing Services, Equipment Lease/Maintenance.....	260,000
33) Rental and Laundry of Uniforms.....	45,000
34) Advertising.....	30,000
35) Printing Services.....	165,000
36) CRIS/LEADS Fees.....	20,000
37) Parking Citation Billing Service.....	50,000

38) Fireworks Display.....	35,000
39) Transportation Services.....	100,000
40) Lakewood Hospital Demolition, Hazmat Abatement & Site Prep.....	500,000
41) Cove Church Hazmat Abatement & Site Prep.....	250,000
Sub-Total .....	\$14,937,500

Materials, supplies, and equipment authorized for purchase under the 2019 Budget are as follows:

1) Sand and Aggregate.....	45,000
2) Concrete Supplies.....	60,000
3) Asphalt Materials.....	50,000
4) Asphalt Cold Patch.....	25,000
5) Crack Sealant.....	40,000
6) Road Salt (Sodium Chloride).....	300,000
7) Fire Hydrants, Sewer and Water Appurtenances.....	100,000
8) Water Meter Supplies & Materials.....	40,000
9) Sign Shop-Supplies, Blanks & Reflective Material.....	195,000
10) Polymer Flocculants.....	30,000
11) Wastewater Treatment Chemicals.....	150,000
12) Tires and Road Service.....	95,000
13) Automotive Repairs, Parts and Supplies.....	625,000
14) Oil and Lubricants.....	40,000
15) Fuel (Gasoline and Diesel).....	500,000
16) Purchase Uniforms and Gear - Public Works.....	25,000
17) Electrical Supplies.....	50,000
18) Hardware Supplies.....	45,000
19) Janitorial Supplies.....	50,000
20) Landscape Materials.....	40,000
21) Lumber Supplies.....	100,000
22) Plumbing Supplies.....	45,000
23) Pool Supplies - Chemicals.....	45,000
24) Small Tools and Equipment.....	130,000
25) Prisoner Food Supplies.....	35,000
26) Purchase Uniforms & Gear - Safety Forces.....	75,000
27) Ammunition.....	30,000
28) Office Supplies.....	40,000
29) Computer Supplies.....	10,000
30) Computer Software.....	45,000
31) Communications Equipment.....	100,000
32) Paper Supplies.....	15,000
33) Lease Copier Equipment.....	35,000
34) Subscriptions/Publications.....	30,000
35) Reforestation.....	250,000

36) Police Operating Equipment.....	150,000
37) Fire/EMS Operating Equipment.....	150,000
38) Waste Water Treatment Plant Operating Equipment.....	150,000
39) Fitness Equipment/Devices.....	10,000
Sub-Total .....	\$3,950,000
Total .....	\$21,840,000

Section 2. That, contracts for supplies, services and equipment in excess of \$7,500 and for professional services in excess of \$5,000 shall not be awarded except as approved herein or further approved by Resolution of Council.

Section 3. The Third Amended Charter published in the Codified Ordinances is the official charter of the City of Lakewood.

Section 4. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 5. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble to this ordinance, and provided it receives the affirmative vote of at least two thirds of the members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor, or otherwise it shall take effect and be in force after the earliest period allowed by law.

Adopted: 5/20/19

  
President

  
Clerk

  
Mayor

Approved: May 21 2019



Placed on 1st reading and referred  
to Finance 11/19/18; 2nd reading  
12/3/18

Bullock, George, Litten, O'Leary,  
O'Malley, Rader

BY:

ORDINANCE NO. 51-18

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least two thirds of the members of Council, or otherwise to take effect and be in force at the earliest period allowed by law, authorizing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to enter into service contracts in accordance with the Administrative Code of the City of Lakewood for the Department of Planning & Development in accordance with the Administrative Code of the City of Lakewood, contracts not to exceed the specified amounts shown without separate resolution of Council.

WHEREAS, as set forth in Section 2.12 of the Third Amended Charter of the City of Lakewood, this Council by a vote of at least two thirds of its members determines that this ordinance is an emergency measure and that it shall take effect immediately, and that it is necessary for the immediate preservation of the public property, health, and safety and to provide for the usual daily operation of municipal departments in that delay could impair the City's ability to provide necessary services in a timely manner for fiscal year 2019; now, therefore

#### BE IT ORDAINED BY THE CITY OF LAKEWOOD, OHIO

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts in accordance with the Administrative Code of the City of Lakewood, for the Division of Planning & Development, contracts not to exceed the specified amounts shown, except as hereinafter provided:

#### Service Contracts \$4,400,000

Building Code Enforcement;  
Childcare Scholarship Assistance Program;  
Cleveland Mediation Center: Landlord Tenant Services;  
Commercial Property Revitalization (Storefront Renovation) Program;  
Cuyahoga County Planning Commission;  
Domestic Violence & Child Advocacy Center: Victim Advocacy Services;  
Economic Development Loan Fund;  
First Time Homebuyer Down Payment Assistance Program (CDBG & HOME);  
Greater Cleveland Regional Transit Authority;  
Home Improvement Grant Program (HIG);  
Home Investment Partnerships Program (HOME);  
Home Weatherization Assistance Program;

Housing Research & Advocacy Center: Fair Housing Services;  
LakewoodAlive: Housing Outreach & Paint Rebate Programs;  
Lakewood Community Services Center: Case Management Services, Emergency Shelter Services, Employment Services, Food Pantry & Homelessness Prevention Programs;


Lakewood Small Business Grant Program;  
Loan Servicing Fees: Low-Interest Loan, Nuisance Demolition, Nuisance Rehabilitation, RAMP & Weatherization Programs;  
Low-Interest Housing Rehabilitation Loan Program (LIL);  
Neighborhood Stabilization Program (NSP): Acquisition, Rehabilitation & Demolition;  
North Coast Community Health Center: Health Services;  
Nuisance Demolition Program;  
Nuisance Rehabilitation Program;  
Property Revitalization Program: Acquisition, Rehabilitation, Marketing & Sale;  
Public Infrastructure Improvements: Sidewalk Repair/Replacement, Street Resurfacing, Streetscape Enhancements, Transit Waiting Environments & Watermain Replacement & Park Improvements;  
Repair Accessibility & Maintenance Program (RAMP);  
SEED Small Business Loan Program: Loan Servicing Fees;  
Senior Supportive Services.

Section 2. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts as set forth above in amounts not to exceed the specified amounts without further action from Council; and to enter into contracts in excess of specified amounts only upon consent of Council evidenced by adoption of a resolution specifying the authorized amount.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble to this ordinance, and provided it receives the affirmative vote of at least two thirds of the members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor, or otherwise it shall take effect and be in force after the earliest period allowed by law.

Adopted: 12/1/18

  
President of Council



Placed on 1st reading and referred  
to Finance 11/19/18; 2nd reading  
12/3/18

Anderson, Bullock, George, Litten  
O'Leary, O'Malley, Rader

ORDINANCE NO. 59-18

BY:

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least two thirds of the members of Council, or otherwise to take effect and be in force at the earliest period allowed by law, authorizing and directing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to advertise for bid and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood for the purchase of Vehicles, Machinery and Equipment in accordance with the Administrative Code of the City of Lakewood, contracts not to exceed the specified amounts shown without separate resolution of Council.

WHEREAS, as set forth in Section 2.12 of the Third Amended Charter of the City of Lakewood, this Council by a vote of at least two thirds of its members determines that this ordinance is an emergency measure and that it shall take effect immediately, and that it is necessary for the immediate preservation of the public property, health, and safety and to provide for the usual daily operation of municipal departments in that certain capital improvements projects are to be undertaken beginning on or after January 1, 2019 in accordance with the Capital Improvement Plan for fiscal year 2019; now, therefore

BE IT ORDAINED BY THE CITY OF LAKEWOOD, OHIO:

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, and the Director of Finance are hereby authorized and directed to advertise for bids and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood, for the following vehicles and equipment, contracts not to exceed the specified amounts shown, except as hereinafter provided:

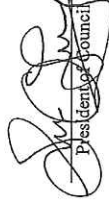
Vehicles, Machinery and Equipment \$4,600,000

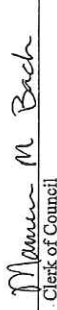
Section 2. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts as set forth above in amounts not to exceed the specified amounts without further action from Council; and to enter into contracts in excess of specified amounts only upon consent of Council evidenced by adoption of a resolution specifying the authorized amount.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble to this ordinance, and provided it receives the affirmative vote of at least two thirds of the members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor, or otherwise it shall take effect and be in force after the earliest period allowed by law.

Adopted: 12/17/18

  
President of Council

  
Clerk of Council

  
Mayor

Approved: December 19 2018